



Dear Resident,

While living at The Retreat at Louisville, you are responsible for paying your LG&E-KU bill each month. There are two options for you to choose from below. **You must complete the steps below before Move-In Day.** Please be aware that without confirmation of the utilities being set-up, you will not be able to Move-In.

The Retreat at Louisville strongly recommends you and your roommates to set-up your utilities by using **option #1: SimpleBills**. Each resident will only be responsible for their portion of the bill; this is similar to the concept of your individual lease, in which you do not have to worry about your roommates paying on-time, just yourself! You can register with SimpleBills by following the link below. The Retreat at Louisville will be notified once completed. If you have any questions regarding SimpleBills, please call their customer service number at (254) 230-0199. If you have any general questions about the utilities, please contact The Retreat at Louisville Office at (502) 792-0607.

## Utility Set Up

### **Option #1: (Recommended Plan) - SimpleBills:**

SimpleBills, the **Roommate Utility Billing** Service, is making life easier for roommates. Just sign up for SimpleBills before move-in and you're done!

Sign up at [SimpleBills.com](https://SimpleBills.com)

- No Roommate has to be the account holder for LG&E-KU
- Experience NO deposits with the utilities
- Receive one bill for your monthly portion
- Pay for only your portion of the total utility bills
- Never worry about collecting from your roommates with SimpleBills Pro-Active billing process
- Ensure your bills are paid on time, every time

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### **Option #2: Without SimpleBills you will need to do the following:**

Contact LG&E-KU to set up your account

- One tenant is required to set up an account for the whole unit
- You will receive standard bill(s) directly from utility provider(s)
- You will be solely responsible for dividing utility bills among roommates
- You will be solely responsible for collecting payments directly from roommates
- You will be solely responsible for paying the utilities even if roommates do not pay their portions
- You are subject to any and all fines on delinquent bills

Thank you,  
The Retreat at Louisville Management